

**FOR YOUR  
CONVENIENCE**

**YOU MUST SIGN**



**TO OUR EARLY BIRD/NITE OWL CUSTOMERS**

- 1. WRITE YOUR ORDER ON THIS ENVELOPE.**
- 2. LEAVE YOUR VEHICLE ON OUR LOT LOCKED.**
- 3. PLACE YOUR KEYS IN THIS ENVELOPE.**
- 4. PLACE ENVELOPE IN AFTER HOURS SLOT/BOX.**

**NAME** \_\_\_\_\_ **License No.** \_\_\_\_\_

**ADDRESS** \_\_\_\_\_

**CITY** \_\_\_\_\_ **ZIP** \_\_\_\_\_ **Mileage** \_\_\_\_\_

**Home Phone** \_\_\_\_\_ **Business Phone** \_\_\_\_\_

**Cell Phone** \_\_\_\_\_ **Email** \_\_\_\_\_

**Year** \_\_\_\_\_ **Make & Model** \_\_\_\_\_ **Color** \_\_\_\_\_

**What time will you call for your vehicle?** \_\_\_\_\_ **AM PM**

**USE THIS HANDY CHECK LIST**

- |  |   |
|--|---|
| <input type="checkbox"/> Lubrication   | <input type="checkbox"/> Change Oil and Filter      |
| <input type="checkbox"/> Front End Alignment   | <input type="checkbox"/> Change Transmission Oil    |
| <input type="checkbox"/> Balance Wheels <input type="checkbox"/> Front <input type="checkbox"/> Rear | <input type="checkbox"/> Check AC / Heating Systems |
| <input type="checkbox"/> Repack Front Wheel Bearings   | <input type="checkbox"/> Check Exhaust System       |
| <input type="checkbox"/> Flush Radiator - Add Anti Freeze  | <input type="checkbox"/> Check Steering and Shocks  |
| <input type="checkbox"/> Engine Tune Up  | <input type="checkbox"/> _____ Mile Service         |

**Other Service Desired / Description of Problem**

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**TERMS CASH: UNLESS ARRANGEMENTS MADE**

I hereby authorize the repair work hereinafter set forth to be done along with the necessary material and agree you are not responsible for loss or damage to vehicle or articles left in vehicle in case of fire, theft or any other cause beyond your control or for any delays caused by unavailability of parts or delays in parts shipments by the supplier or transporter. I hereby grant you and/or your employees permission to operate the vehicle herein described on streets, highways or elsewhere for the purpose of testing and/or inspection. An express mechanic's lien is hereby acknowledged on above vehicle to secure the amount of repairs thereto.

**CUSTOMER SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

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